



**TO THE CHAIRMAN AND MEMBERS OF THE
EXECUTIVE**

You are hereby summoned to attend a meeting of the Executive to be held on Thursday, 16 November 2023 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. The broadcast will be stopped when the confidential/Part II items on the agenda are reached. Generally, the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

JULIE FISHER
Chief Executive

AGENDA

PART I - PRESS AND PUBLIC PRESENT

1. Apologies for Absence
2. Declarations of Interest (Pages 5 - 6)
 - (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
 - (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.

- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.
- (iv) In accordance with the Officer Employment Procedure Rules, the Head of Transformation, Digital and Customer, Adam Walther, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Walther may advise on those items.

3. Minutes (Pages 7 - 12)

To approve the minutes of the meeting of the Executive held on 5 October 2023 as published.

4. Urgent Business

To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

Questions

5. To deal with any written questions submitted under Section 3 of the Executive Procedure Rules. Copies of the questions and draft replies will be published shortly before the meeting.

Matters for Recommendation

6. Review of Fees and Charges 2024-25 EXE23-057 – to follow
Reporting Person – Eugene Walker
7. Climate Change Supplementary Planning Document (SPD) EXE23-067 (Pages 13 - 138)
Reporting Person – Beverley Kuchar
8. Calendar of Meetings 2024-25 EXE23-058 (Pages 139 - 142)
Reporting Person – Gareth John

Matters for Determination

9. Companies Governance Framework and Business Cases for Victoria Square Woking Ltd and ThamesWey Developments Ltd (Sheerwater) Supported Borrowing EXE23-069 (Pages 143 - 186)
Reporting Person – Kevin Foster

10. Update on General Fund and Housing Revenue Account Budgets 2024-25 EXE23-079 – to follow
Reporting Person – Eugene Walker
11. General Fund and HRA Outturn Report 2022-23 EXE23-075 – to follow
Reporting Person – Eugene Walker
12. CIL - Application for Funding - West Byfleet Rec Tennis Court Enhancement EXE23-052
(Pages 187 - 202)
Reporting Person – Beverley Kuchar

Performance Management

13. Performance and Financial Monitoring Information (Pages 203 - 238)
Please refer to your electronic copy of the Performance Management Report - Quarter 2, 2023/24.
14. Financial Monitoring Report - Budget Monitoring and Forecast 2023-24 - Quarter 2 EXE23-071 – to follow
Reporting Person – Eugene Walker

Exclusion of the Press and Public

15. The Chairman will move and the Vice-Chair will second:-
“That the press and public be excluded from the meeting during consideration of items 16 and 17 in view of the nature of the proceedings that, if members of the press and public were present during these items, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

PART II – PRESS AND PUBLIC EXCLUDED

Matters for Determination

16. Companies Governance Framework and Business Cases for Victoria Square Woking Ltd and ThamesWey Developments Ltd (Sheerwater) Supported Borrowing EXE23-080 (Pages 239 - 612)
Reporting Person – Kevin Foster
17. Contract Update EXE23-076 (Pages 613 - 618)
Reporting Person – Beverley Kuchar

AGENDA ENDS

Date Published - 8 November 2023

For further information regarding this agenda and arrangements for the meeting, please contact Julie Northcote on 01483 743053 or email julie.northcote@woking.gov.uk



Mixed Sources

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